



## **ADVERT FOR A PROJECT FIELD OFFICER**

African Center for Treatment and Rehabilitation of Torture Victims (ACTV) is non-governmental organization dedicated to the promotion and protection of Human Rights with specific emphasis on advocacy against torture and provision of holistic rehabilitation services to survivors of torture.

ACTV is partnering with Dignity an independent Danish Human Rights organization to implement a community approach project titled ***“Enhancing access to timely and quality rehabilitation to survivors of torture and violence in local communities of the sub counties Bwesumbu and Maliba in Kasese District of Uganda”***. The project will empower a selected group of members with in the local communities that will form a Community Support Network (CSN) responsible for providing basic psychological, social, medical treatment and referral services.

The community support networks entail community counsellors, peer support workers, community facilitators, rapid response networks and health workers. The project is to be implemented in Western Uganda in Kasese district in the sub counties of Maliba and Bwesumbu for a period of Twenty Four (24) Months.

### **Purpose of the Position**

The Project Filed Officer will coordinate the implementation of project activities in line with the project work plan, and also monitors and supervise volunteers in the community support network in the area of operation to ensure that survivors of torture receive appropriate rehabilitation services.

### **Job Responsibilities**

1. Provide technical support supervision to trained community counselors in accordance to the Problem Management Plus (PM+) guidelines.
  - Review community counselors work plans and progress bi-weekly.
  - Review Community counselors monthly reports

- Schedule bi-weekly supervision visits with the community counselors for support supervision and brief self-care sessions.
  - Attend supervision visits with Mental Health Coordinator
  - Participate in planning and facilitating of Care for Care givers for community support networks
2. Monitor and supervise other community support network (Peer support workers, Community Facilitators, Community Health workers)
    - Provide necessary materials to carry out their duties
    - Make follow ups to review the progress of their work.
    - Plan and Facilitate experience sharing sessions for community support network volunteers
    - Coordinate with the Program Technical Team to provide Technical support to the community support Network
  3. Coordinate the implementation of all project activities.
    - Ensure that project activities operate within the policies and procedures and comply with all the relevant legislations and professional standards.
    - Mobilize, coordinate and participate in Community Medical Outreaches
  4. Prepare and write project Reports
    - Prepare and produce periodic reports for the Dignity project as per the agreed timelines.
    - Manage and oversee technical planning, budget management, monitoring and reporting activities throughout relevant project cycles start-up, implementation and close-out - to ensure efficient and effective implementation in line with program quality principles and standards, donor requirements, and good practices.
  5. Network with relevant sub county and district leaders
    - Represent ACTV at the district of operation, regional and other relevant forums that are in line with the mandate of work.
    - Share reports with relevant sub county and district officers

- Carry out any other work related duties as assigned by the Program Manager.

### **Requirements/Qualifications**

- i. A university degree in one of the following courses; Community psychology, counselling psychology, counselling and guidance, social worker and social administration, Adult and Community Education, or any other relevant degree
- ii. Two years' experience in community work especially in managing community volunteers.
- iii. Well conversant in local language (Lukonzo)
- iv. A license to ride a Motorcycle

Interested candidates should send their application, CV and academic documents to ACTV at email; [actv@actvuganda.org](mailto:actv@actvuganda.org) not later than 21<sup>st</sup> August, 2020.

N.B: ACTV is an equal opportunity Employer and women are encouraged to Apply.

**African Centre for Treatment and Rehabilitation of Torture Victims  
(ACTV)**

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